



Audit Committee

Date: Tuesday 31 July 2018
Time: 10.00 am
Venue: Council Chamber, Level 2, Town Hall Extension

Everyone is welcome to attend this committee meeting.

There will be a private meeting for members of the Committee at 9.15am in Committee Room 6, Level 2 of the Town Hall Extension. A Town Hall pass is needed to reach this room.

Access to the Council Chamber

Public access to the Council Chamber is on Level 2 of the Town Hall Extension, using the lift or stairs in the lobby of the Mount Street entrance to the Extension. That lobby can also be reached from the St. Peter's Square entrance and from Library Walk.

There is no public access from the Lloyd Street entrances of the Extension.

Filming and broadcast of the meeting

Meetings of the Audit Committee are 'webcast'. These meetings are filmed and broadcast live on the Internet. If you attend this meeting you should be aware that you might be filmed and included in that transmission.

Membership of the Audit Committee

Councillors -

Ahmed Ali (Chair), Connolly, Lanchbury, Russell, A Simcock and Watson

Independent Co-opted Members -

Mr S Downs, Dr D Barker

Agenda

- 1 **Urgent business**
To consider any items which the Chair has agreed to have submitted as urgent.
- 2 **Appeals**
To consider any appeals from the public against refusal to allow inspection of background documents and/or the inclusion of items in the confidential part of the agenda.
- 3 **Interests**
To allow Members an opportunity to [a] declare any personal, prejudicial or disclosable pecuniary interest they might have in any items which appear on this agenda; and [b] record any items from which they are precluded from voting as a result of Council Tax/Council rent arrears. Members with a personal interest should declare that interest at the start of the item under consideration. If members also have a prejudicial or disclosable pecuniary interest they must withdraw from the meeting during the consideration of the item.
- 4 **Minutes**
To approve as a correct record the minutes of the meetings held on 11 June 2018 (copy enclosed).
- 5 **[10.00-10.05] Annual Statement of Accounts**
The report of the City Treasurer is **to follow**.
- 6 **[10.05 – 10.15] Internal Audit Annual Report**
The report of the Head of Audit and Risk is **to follow**.
- 7 **[10.15 – 10.25] Audit Findings Report**
The report of the External Auditor is **to follow**.
- 8 **[10.25 – 10.55] Internal Audit Assurance Report**
The report of Head of Audit and Risk Audit Manager is enclosed.
- 9 **[10.55 – 11.00] Outstanding Audit Recommendations**
The report of the Head of Audit and Risk is enclosed.
- 10 **[11.00 – 11.05] Risk Review Item**
The report of the City Treasurer is **to follow**.
- 11 **[11.05 – 11.10] Work Programme and Audit Committee Recommendations Monitor**
The work programme and recommendations monitor is for information and is enclosed.
- 12 **Exclusion of the public**
The officers consider that the following item contain confidential information as provided for in the Local Government Access to Information Act and that the public interest in maintaining the exemption outweighs the public interest in disclosing the information. The Audit Committee is recommended to agree the necessary resolutions excluding the public from the meeting during

consideration of the following item.

An appeal process exists for members of the public who wish to appeal against the officers' recommendation for confidentiality. Anyone who does wish to appeal should contact the governance officer as soon as possible (preferably at least 48 hours) before the meeting.

13 **[11.10-11.40] Annual Counter Fraud report**

The report of the City Treasurer and the Head of Internal Audit and Risk Management is enclosed.

Please note: the actual start time for each agenda item may differ from the time stated on the agenda.

Information about the Committee

The Committee is responsible for approving the Council's statement of accounts; considering the Audit Commission's Annual Audit and Inspection Letter and monitoring the Council's response to individual issues of concern identified in it. The Committee also considers the Council's annual review of the effectiveness of its systems of internal control and assurance over the Council's corporate governance and risk management arrangements, and engages with the external auditor and external inspection agencies to ensure that there are effective relationships between external and internal audit.

Copies of the agenda are available beforehand from the reception area at the main entrance of the Town Hall in Albert Square. Some additional copies are available at the meeting from the Governance Officer.

The Council is concerned to ensure that its meetings are as open as possible and confidential business is kept to the strict minimum. When confidential items are involved these are considered at the end of the meeting at which point members of the public are asked to leave.

The Council welcomes the filming, recording, public broadcast and use of social media to report on the Committee's meetings by members of the public.

Agenda, reports and minutes of all Council committees can be found on the Council's website www.manchester.gov.uk

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Further Information

For help, advice and information about this meeting please contact the Committee Officer: **Andrew Woods**

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This agenda was issued on **23 July 2018** by the Governance and Scrutiny Support Unit, Manchester City Council, Town Hall Extension, Albert Square, Manchester, M60 2LA.